

## UCOAC Charter July 2012

The University of California Observatories Advisory Committee (UCOAC) advises the UCO Director on the full range of policy issues related to University of California use of Lick Observatory, Keck Observatory, and the proposed Thirty-Meter Telescope Observatory. The UCOAC also evaluates new UC astronomy initiatives relevant to optical and infrared observational capabilities. The committee meets three times per year for a full day and holds telecons as necessary when issues arise between meetings that require discussion or decisions. The UCOAC will establish ad hoc or standing subcommittees as required to address specific issues. In addition to providing advice to the Director, the UCOAC is the representative body charged with keeping astronomers throughout the system apprised of UCO activities and with gathering system-wide input on issues of importance to UCO-managed facilities. The UCOAC Chair reports annually to the UCO Board.

The membership consists of the following:

One (1) member each from UC Berkeley, UCLA, UC Santa Cruz,  
UCD, UCI, UCR, UCSB, and UCSD,

and, in addition,

UC members of the Keck Observatory Science Steering Committee,  
UC members of the Thirty-Meter Telescope Science Advisory Committee.

All of the above are voting members. Appointments to the UCOAC will be made by the UCO Director with concurrence of the relevant Department Chair. Campus members should arrange an alternate if they cannot attend a meeting, and inform the UCO Director of the change.

Terms of campus members will be three (3) years. In some cases, membership may be renewed for a second term. The UCOAC Chair, chosen from one of the above members, will serve for a two-year term with an option for renewal.

The following UCO faculty and staff will also attend UCOAC meetings:

UCO Associate Director for Instrumentation,  
UCO Associate Director for Lick Observatory,  
UCO Associate Director for the UCLA IR Lab,  
UCO Associate Director for the Thirty-Meter Telescope,  
UCO Deputy Director, Lick Observatory , and  
UCO Assistant Director for Administration.

Except for executive sessions, UCOAC meetings are open to the public, and an announcement of the meeting date and draft agenda will be posted for the UC astronomical community at least two weeks before each meeting date. Minutes of the meetings will be kept and posted at the UCO website.

